



# EXECUTIVE MEMBER DECISION

**REPORT OF:** Executive Member for Environment & Operations

**LEAD OFFICERS:** Strategic Director of Environment & Operations

**DATE:** Thursday 21<sup>st</sup> March 2024

**PORTFOLIO/S AFFECTED:** Environment & Operations

**WARD/S AFFECTED:** (All Wards);

**SUBJECT: Procurement Strategy – Contract Hire of Compact Sweepers**

## 1. EXECUTIVE SUMMARY

The Council currently spends approximately £420,000 per year with Dawson Group Sweepers Limited for the contract hire of five compact sweepers. The current contract is due to expire on 04/04/2024 and a new long-term agreement is required to allow the Council to continue to provide its statutory services. It is intended that the procurement will be done via further competition through the YPO - Purchase, Lease and Hire of Specialist Vehicles Framework.

## 2. RECOMMENDATIONS

That the Executive Member:  
Approves the procurement strategy for the contract hire of five compact sweepers.

## 3. BACKGROUND

The previous procurement was done via further competition on a YPO Framework for the Hire of Specialist Vehicles. This approach worked well for the Council and resulted in the appointment of a component contractor that demonstrates value for money to the Council therefore, a similar approach is being taken this time around.

The Council requires compact sweepers to fulfil the service requirements for ensuring the roads, town centres and footpaths are kept free of debris and waste. The vehicles can mount footpaths, enter town centres and pedestrian zones as well as sweeping streets and small roads. They are also able to enter subways and clean graffiti with the on-board jet cleaning capabilities.

Tenders will be evaluated against the following criteria:

- Price - 50%
- Quality - 35%
- Social Value - 15%

The highest scoring tender as per the above evaluation criteria, will be awarded the contract.

The Contract term will be 3-years with no extension option.

#### 4. KEY ISSUES & RISKS

The following risks and issues have been identified and considered:

- Purchase of the compact sweepers rather than contract hire.
- It is industry standard to contract hire compact sweepers for 3-years due to the lifecycle of the vehicle. Conducting a 1-year contract hire is possible however, suppliers would charge a premium price due to the short-term nature of the contract which would result in much higher costs for the Council for the single year.
- It was decided that a more economically viable option would be to conduct another 3-year contract hire this time around to prevent the higher costs from a 1-year contract hire. An in-depth total cost of ownership analysis can then be conducted in preparation for the expiry of the 3-year contract hire in 2027 to assess whether the purchase of the compact sweepers is financially, a better option for the Council.

The new contract is not being awarded before 04/04/2024 – It is the aim to have the new contract live by 01/06/2024. This will require a short-term extension on the current agreement.

#### 5. POLICY IMPLICATIONS

None.

#### 6. FINANCIAL IMPLICATIONS

The costs of the contract will be met from within existing budgets

#### 7. LEGAL IMPLICATIONS

No implications, the procurement process will be carried out in accordance with the Council's Contract and Procurement Procedure rules and the Public Procurement Regulations.

#### 8. RESOURCE IMPLICATIONS

Officers from the Contracts and Procurement team and the Environment team are required to develop the tender documentation, evaluate the tender responses and manage the contract once live.

#### 9. EQUALITY AND HEALTH IMPLICATIONS

Please select one of the options below. Where appropriate please include the hyperlink to the EIA.

Option 1  Equality Impact Assessment (EIA) not required – the EIA checklist has been completed.

Option 2  In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. (*insert EIA link here*)

Option 3  In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. (*insert EIA attachment*)

#### 10. CONSULTATIONS

None.

---

**11. STATEMENT OF COMPLIANCE**

The recommendations are made further to advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been considered. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

**12. DECLARATION OF INTEREST**

All Declarations of Interest of any Executive Member consulted and note of any dispensation granted by the Chief Executive will be recorded and published if applicable.

<b>VERSION:</b>	<b>1</b>
-----------------	----------

<b>CONTACT OFFICER:</b>	<b>Joanne Byrne/James Gunning</b>
-------------------------	-----------------------------------

<b>DATE:</b>	21 <sup>st</sup> March 2024
--------------	-----------------------------

<b>BACKGROUND PAPER:</b>	
------------------------------	--